

13th November 2020

RE:Year 11 Preliminary Examinations: Monday 23rd November - Friday 4th December 2020

Dear Parent/Carer

The Preliminary Examinations for our Year 11 students begin on Monday 23rd November and continue for two weeks ending on Friday 4th December 2020. Most Year 11 students will have at least one GCSE examination everyday, and many of them will have an exam both in the morning and the afternoon. Whilst not taking exams, all Year 11 students will be in their normal lessons and attending exams skills as usual. The exams skills will be focusing on revision during these two weeks.

Students must attend school as normal every day and arrive on time by 8.30am unless they have morning intervention where they should attend earlier. The students will be dismissed at the normal end of school time each day or at the end of their examinations if this is later.

You have already been sent the examination timetable and it is on the DPR. Students have a copy of their personalised exam timetable, which lists all of the exams they will be sitting. Please ensure you and your child know their exam timetable so that they can revise appropriately.

The preliminary exams will be conducted to the same high standards as the real GCSE exams. We expect exceptional behaviour from all students throughout the exam period. Any student who fails to adhere to these expectations will risk losing the right to take their GCSE exams at Hackney New School. Students will be removed from exams for any poor behaviour and will be sanctioned using our sanctions ladder.

All students must:

- Be on time
- Ensure their phones and other prohibited items are left in the locked areas provided for this purpose
- Arrive equipped with at least 2 black pens, pencils, a ruler, a rubber and a scientific calculator in a clear pencil case. Students must bring the correct equipment as we are unable to share due to the Covid restrictions
- Have a facemask to wear in the school building unless they are exempt from wearing one
- A bottle of water is permitted but must be in a clear unlabelled bottle
- Follow behaviour expectations with regards silence throughout their exams, including entrance to and exit from the exam hall

Thank you for your continued support with your child's education. Together we will ensure your child achieves the best possible outcomes in the final GCSE examinations.

Yours sincerely

Ms H Merton
Exams Officer