



Hackney New School
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Headteacher: Charlotte Whelan

9th October 2020

Dear Parent or Carer

Re: New library opening hours

We are pleased to announce that following an extensive Health and Safety Covid-19 assessment, we are able to re-open the school library.

For the time being, the new hours will be restricted to Friday 12:45pm-2:00pm. The library will be open to a limited number of students who will be able to collect pre-ordered books, request books on the day, complete homework (at socially distanced tables), use the space to read and browse a selection of books allocated to their year group.

All returned books will be quarantined for 72 hours before being returned to the shelves. Unfortunately, students will be unable to browse the shelves freely and must sit where the librarian instructs them to do so.

All students will have to leave the library by 2pm. However, if students choose to leave earlier, you will need to ensure that your child communicates this to you directly.

If you would like your child to be able to use the library after the end of the timetabled day each Friday please fill out this [Google consent form](#).

Thank you.

Best wishes

Fiona McAuslan
Library, Aspirations and Careers Manager