

RA updated March 3rd 2021	This RA is intended to cover the return of students from March 8th 2021 and revised in light of changing national picture.	Overall recommendation on school opening below		
Area	Risks and concerns - list only once	Mitigating actions	Priority	Oversight by Whom
People and HR considerations	• Staff mental health issues	Reissue guidance on Holidays for staff	2	HR
People and HR considerations	• Staff not adhering to new guidance creates infection spread	Clarify and reissue HR FAQs including advice on how to deal with a suspected case particularly of children and staff attending school during school closure	2	HR
People and HR considerations	• Lack of Communication creates increased risk of infection	Ensure extremely clinically vulnerable staff are able to work from home during recommended period. Risk assess their return	1	HR
People and HR considerations	• Insufficient PPE for key staff	Increase first aid provision – embed first aid into all new support staff JDs	3	HT
People and HR considerations	• New staff are not aware of policies and procedures prior to starting at the school when it reopens	Those staff required to wear PPE (e.g. SEND intimate care; receiving/handling deliveries; cleaning staff) have been instructed on how to put on and how to remove PPE carefully to reduce contamination and also how to dispose of them safely.	1	HT
People and HR considerations	• Office staff at risk from high contact with outsiders	Consider the impact on staff and pupils with protected characteristics, including race and disability	3	HR
People and HR considerations	• Clinically extremely vulnerable students/staff are put at risk	Staff are encouraged to focus on their wellbeing and this is discussed in line management meetings along with workload.	3	HT
People and HR considerations	• First Aid staff face greater exposure	Check on supplies of PPE for First Aiders : mouth guards; full face mask; glove supplies; hand san stations	1	SBM
People and HR considerations	• Staff are not trained in new procedures, leading to risks to health	Teachers instructed to spray and wipe down areas they teach as suitable	1	HT
People and HR considerations	• Staff not adhering to new guidance	Organise lunchtime LG dismissal rota	1	SENCOs
People and HR considerations	• Insufficient First Aid provision within the school	No personal items to be delivered to the school	3	HT
People and HR considerations	• Vulnerable staff at greater risk of serious illness	Organise dedicated movement timetable to ensure minimal crossover of children	2	SBM
People and HR considerations	• Pupils and staff are grieving due to loss of friends or family	System for movement around the building/ and or designated staircases - organise signage and training	2	HT
People and HR considerations	• Classroom sizes will not allow adequate social distancing	Re -Issue guidance on face to face working - prefer side by side or facing away from each other where possible. Remind about 2m	1	HT
People and HR considerations	• Poor air circulation aids virus spread	Ensure hand sanitiser in meeting rooms	2	SBM
People and HR considerations	• Available capacity of the school is reduced when social distancing guidelines are applied	Provide advice and training for staff in managing children safely and to reduce the risk of cross infection as part of training plan	2	HT
People and HR considerations	• Deliveries risk bringing in virus from outside	Provide support mechanisms for staff to address any bereavement, anxiety or concerns	3	HT
People and HR considerations	• Toilets aid spread of disease	Dept safety proforma to be carried out prior to reopening	3	HT
People and HR considerations	• High-touch areas aid spread of disease	Identify extremely vulnerable students. Ensure they have a plan to return to school.	2	HT
People and HR considerations		Implement plan for lateral flow testing in line with government recommendations and ensure this is communicated to parents.	1	HT
Estate considerations	• Evening lets may be unsupervised	Issue guidance in line with government recommendations on mask wearing in the building	1	HT
Estate considerations	• Food preparation and service spreads covid 19 through touch	Get HODs to issue departmental level guidance on safety in their subjects	2	HT
Estate considerations	• Bacteria spreads through food utensils	Get card readers or ensure strict cleaning and finger scanning protocols in place for meals	2	HT
Estate considerations	• Virus transmission in high contact areas	Establish queuing system for breaktime for toilets. Ensure contact is no longer than 15 minutes.	2	HT

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<i>Estate considerations</i>	<ul style="list-style-type: none"> Pupils with underlying health issues or those who are shielding are not identified and so measures have not been put in place to protect them 	Establish a protocol for opening the windows in every classroom - students may need to wear jackets	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Virus transmission from person to person 	Increase cleaning in the school between lessons	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Movement around the school risks breaching social distancing guidelines 	Catch it Kill it Bin it procedures - tissues in every classroom and a bin - ensure this is checked	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Pupils eligible for free school meals do not continue to receive vouchers on the days that they are not in school 	Zone the playground into year group areas and agree on rotation	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Inadequate supplies of soap and hand sanitiser mean that pupils and staff do not wash their hands with sufficient frequency 	Agree on separate entrances of entry and exit for bubbles	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Statutory compliance has not been completed due to the availability of contractors during lockdown 	Lunch queues to be organised by year group with sittings i- inform parents, staff & students	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Contractors on-site whilst school is in operation may pose a risk to social distancing and infection control 	Staff to eat at separate table not with year groups	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Medical rooms are not adequately equipped or configured to maintain infection control 	LG rota to ensure movement between lessons is as smooth as possible.	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Pupils and parents congregate at exits and entrances, making social distancing measures difficult to apply 	Slim down the lunch offering to ensure speedy food is delivered - sandwiches if required - liaise with the canteen know and of any staggered times for lunch, takeaway service	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> The configuration of staff rooms and offices makes compliance with social distancing measures problematic 	Ensure all desks face the front in all lessons except practical subjects	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Fire procedures are not appropriate to cover new arrangements 	Purchase additional hand san stations if required. Ensure they are regularly topped up	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Fire evacuation drills - unable to apply social distancing effectively 	Establish a protocol for wiping down shared equipment between lessons in subjects with shared equipment	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Fire marshalls absent due to self-isolation 	Check heating systems can be turned up if windows opened	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> All systems may not be operational 	Dining room cleaning procedures instigated daily to minimise infection control	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Children remain anxious re covid 	Reinstate chairs that have been removed	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Students have gaps in learning which prevent progress 	Plan and review increased cleaning schedule and buy extra cleaning equipment if required	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Practical subjects encourage high touch transmission of disease 	Allocate a quarantine room and spare rooms	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Children unaware of how to conduct themselves 	Purchase extra door props to keep doors open where possible to discourage touching	2	HT

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<i>Estate considerations</i>	<ul style="list-style-type: none"> Practical subjects increase interaction and hence spread of disease 	Quarantine room cleaning protocol established - to be cleaned with full PPE – if it has been used	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Pupils moving on to the next phase in their education do not feel prepared for the transition 	Quarantine bathroom to be allocated for potential infected/isolated	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Educational provision must still be maintained for priority children when the school reopens 	Socially distance the chairs in the staffroom	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Safety elements cannot be addressed with social distancing in place 	Toilets area to be cleaned more frequently - start, pre-break, after break and after lunch - staff and students	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Challenges of social distancing with significant numbers of students 	Staff toilets to have toilet lids installed	3	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Availability of staff and class sizes 	More wall mounted antibacterial wipes for Gym areas	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> School is an unsafe environment for all stakeholders 	Establish a rota to check hand sanitisers	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Insufficient First Aid provision within the school 	Space lines on the floor in the kitchen area	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Insufficient PPE for key staff 	Using floor tape or paint to mark areas to maintain distance	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Contamination via clothing from school to home 	Frequent cleaning and disinfecting of objects and surfaces 2x per day	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Contamination through high contact areas/ surfaces 	Using outside premises for queuing eg parents/carers if coming to the office	1	Office manager
<i>Estate considerations</i>	<ul style="list-style-type: none"> Staff and students not adhering to social distancing protocols 	For areas where regular meetings take place, using floor signage to help people maintain social distancing	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> High risk of contamination from those showing symptoms 	Ensure adequate hot water, soap and hand towels for teachers at all times	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Risks are not comprehensively assessed in every area of the school in 	Review groups and activities for letting - decide who we will let to	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Provision of PPE for staff where required is not in line with government guidelines 	Checking all windows work – fresh air circulation	3	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Groups of people gather in reception (parents, visitors, deliveries) which 	All chairs to go back to class	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> High risk of some staff journeys to school 	Cost alternatives to touch-based security devices such as keypads	3	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> School is an unsafe environment for all stakeholders 	Ensure protective screening for staff in receptions or similar areas	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Insufficient First Aid provision within the school 	Issue meeting protocols for staff so that groups face the front and are virtual if necessary	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Insufficient PPE for key staff 	Water fountains must be closed	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Contamination via clothing from school to home 	Students bring own water to school. Facilities available if children need fresh water.	1	SBM

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<i>Estate considerations</i>	<ul style="list-style-type: none"> Contamination through high contact areas/ surfaces 	Cancelling face to face parents' evenings	1	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Staff and students not adhering to social distancing protocols 	The number of entrances and exits to be used is maximised and planned	1	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> High risk of contamination from those showing symptoms 	Pinch points and bottlenecks are identified and managed accordingly	2	SBM
<i>Estate considerations</i>	<ul style="list-style-type: none"> Risks are not comprehensively assessed in every area of the school in light of COVID-19, leading to breaches of social distancing and hygiene guidance. 	New fire procedures to be put in place in line with social distancing, fire wardens, staff and students to be briefed. Organise fire drill before Oct half term	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Provision of PPE for staff where required is not in line with government guidelines 	Updated Covid-19 Risk Assessment completed and will be published on our website	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Groups of people gather in reception (parents, visitors, deliveries) which risks breaching social distancing guidelines 	Catering staff must wear PPE to prevent contamination	2	Olive
<i>Estate considerations</i>	<ul style="list-style-type: none"> High risk of some staff journeys to school 	Organise meeting with catering providers and agree protocol	1	CFO
<i>Estate considerations</i>	<ul style="list-style-type: none"> Protocols/Documentation does not address issues raised by Covid19. 	Check adequate PPE for intimate care needs	1	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Challenges of social distancing and effective support for students 	Decide on new procedures for the library - quarantine for books system	3	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Concern from community if infections do happen within the school 	Throw stuff out. Environment check ahead of full return	2	HT
<i>Estate considerations</i>	<ul style="list-style-type: none"> Panic and anger if a second lockdown is required 	Purchase staff care package: hand san and masks and vitamin d, spray for calssroom and wipes	1	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Governors are not fully informed or involved in making key decisions 	Revise PE curriculum	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Existing policies on safeguarding, health and safety, fire evacuation, medical, behaviour, attendance and other policies are no longer fit for purpose in the current circumstances 	Stop singing in Music and woodwind instruments and instrument sharing	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> The costs of additional measures and enhanced services to address COVID-19 when reopening places the school in financial difficulties 	Stand down science experiments with children	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Lack of governor oversight during the COVID-19 crisis leads to the school failing to meet statutory requirements. 	Organise subject specific curriculum for practical subjects - Art, PE, DT, Mu, Dr	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Mixed messages will cause confusion for parents 	Brief exams officers that there will be resits in Autumn term on your site	2	HT

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<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Need to reduce risk of cross contamination 	Open all doors to the school at all times to allow air flow into corridors	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> High risk of some staff journeys to school 	Get a list of after school clubs and decide which will run - keep in year groups	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Need to reduce risk of cross contamination between schools 	Make contact with additional tutors early for catch up sessions - approach universities	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Fears of parents will reduce student attendance 	Establish a plan to ascertain gaps in students' knowledge	3	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Need to reduce risk of contamination from visitors 	Decide whatever will be stood down from the calendar to reduce risk	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Poor information will increase risk. Reassurance also required. 	Ensure no trips are planned for foreseeable future	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Staff perceived and actual concerns re contamination 	Changing room techniques to be discussed with PE teams. Students to attend in PE kits.	3	HOD PE
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Need for long term planning for Covid19 beyond July 	Remove live marking restrictions temporarily	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Both actual and perceived risks of contamination from those handling food 	System to provide on-line and remote learning for cohorts not yet able to access school and those isolating	2	HT and SBM
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Cross contamination from use of toilet facilities by multiple staff or students 	Build in time for adjustment of curriculum and schemes of work to address and re-teach significant gaps in knowledge	2	DCEO
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> High risk in primary. Risk of contamination from parents to other students 	Look at a whole school education around COVID 19 that students can access and contribute to through master mission and assemblies	3	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Parents and carers may not fully understand their responsibilities should a child show symptoms 	Decide - will Saturday intervention continue/exams skills – could this be done remotely	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Risk of social distancing balanced against more students being able to attend 	All assemblies are socially distanced.	2	HT
<i>Curriculum considerations</i>	<ul style="list-style-type: none"> Key stakeholders are not fully informed about changes to policies and procedures due to COVID-19, resulting in risks to health 	Commission school virtual tours	3	HT
<i>Timetable considerations</i>	<ul style="list-style-type: none"> Parents and carers are not fully informed of the health and safety requirements for the reopening of the school Staff, pupils and parents are not aware of the school's procedures should there be a confirmed case of COVID-19 in the school 	Organise staggered starts and end to lessons and organise a rota, reduce time from end of day if required	2	HT
<i>Timetable considerations</i>	<ul style="list-style-type: none"> Social distancing at lunch with high numbers will be very challenging 	Reorganise exam skills to classroom areas only	2	HT
<i>Timetable considerations</i>	<ul style="list-style-type: none"> Risk of cross contamination from parents 	Appropriate duty rota and levels of supervision are in place. Duty rota revised and new instructions. PPE for staff on duty if they want it.	2	HT

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<i>General Health & Safety</i>	<ul style="list-style-type: none"> Poor communication amongst senior leaders and governors lead to confusion/mixed messages 	Check you have relevant PPE with your first aid trained staff	2	HT
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Safeguarding of more vulnerable students 	Designate someone i/c this risk assessment and covid arrangements	2	HT
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Little/poorly communicated information will mean the community does not follow safe guidance 	Review health and safety policy	2	CFO
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Safeguarding risks to those students who do not attend 	Check CPR training for all first aiders – No mouth to mouth resuscitation - guidance sent and training to be in house	1	SBM
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Vulnerable students not receiving adequate food at home 	Weekly checks to be done on stock levels of PPE, hand sanitiser and other safety equipment so that it can be reordered and does not run out	2	SBM
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Staff not adhering to new guidance 	Reissue mask policy to include wearing masks if not exempt if local restrictions dictate it	2	HT
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Pupils' mental health has been adversely affected during the period that the school has been closed and by the COVID-19 crisis in general 	Clarify staff dress code	1	Ht
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Contamination via clothing from school to home 	Re-issue sharing equipment guidance and ensure teachers use only their own equipment	2	HT
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Insufficient First Aid provision within the school 	Issue signage on guidance for staff kitchen area	2	HT
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Need for swift identification of those with symptoms 	Departments list the take home articles and limit this as much as possible	3	HT
<i>General Health & Safety</i>	<ul style="list-style-type: none"> Contamination risk and parental concerns re transition 	Storage of lost property arrangements reviewed to minimise handling	3	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Current Behaviour policy does not address specific C19 issues 	Organise new line up protocols	2	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Non lesson activities/food/recreation pose higher risks of contamination 	Hold a fire drill before half-term	3	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Contamination from loaned items 	Establish hand sanitising procedures with children during form time - encourage them to bring their own	2	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Challenges of social distancing with significant numbers of students 	Set out clear behaviour expectations on day one and new lockdown procedures - ensure children are prepared	2	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Increased duty of care responsibilities 	Risk assess those children who will now be attending but were not previously due to shielding being stood down	2	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Safeguarding of more vulnerable students 	Train staff in briefing on mental health signs and clearly explain signposting - keep focus on positive not deficit model	2	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Student wellbeing 	Check that Covid planning and well-being is in the assembly masterplan	1	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Challenges of social distancing and effective support for students 	Re-establish breakfast club but keep children to their year group area	2	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Need for swift identification and follow up of those with symptoms including protection of staff 	Ensure children with EHCP plans have had their RAs checked	2	HT

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<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Contamination via clothing from school to home 	Ensure isolating FSM arrangements are in place for children	1	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Social distancing with high numbers will be very challenging 	Purchase year group lanyards so year groups can be easily identified	2	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Students transition poorly to next phase due to lock down 	Students who refuse to attend - establish protocols	3	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Lockdown leaves our most vulnerable are at higher risk than normal 	Students to be asked to wash clothes as soon as they get home - Letters to be sent HT/CEO	1	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> High risk of contamination at points when students gather 	Train and communicate with staff, students and parents/carers on the symptoms of COVID 19 and the required actions	2	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> The continued prioritisation of vulnerable pupils and the children of critical workers will create 'artificial groups' within schools when they reopen 	Remind children to bring their own equipment	2	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Pupils forget to wash their hands regularly and frequently and pass on virus 	Ensure there is an agreed point of contact to allow the passage of information to any legitimate contact tracing professionals	2	Ht
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Pupils may not observe social distancing at lunch times 	Secure support from external agencies in anticipation of larger than normal numbers of disclosure	3	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Queues for toilets and handwashing risk non-compliance with social distancing measures 	Ensure graduation events are rescheduled for year 11	3	HT
<i>Pastoral and Welfare considerations</i>	<ul style="list-style-type: none"> Pupils with underlying health issues or those who are shielding are not identified and so measures have not been put in place to protect them 	Safeguarding policies are up to date	2	HT
<i>Pastoral and Welfare considerations</i>		Hand shaking to be discouraged - letters to be sent HT/CEO	1	Heads/CEO
<i>Pastoral and Welfare considerations</i>		Students with low personal hygiene to be supported by pastoral staff	3	HT
<i>Pastoral and Welfare considerations</i>		For dual registered children - check they are safe and RA	3	HT
<i>Pastoral and Welfare considerations</i>		Establish process for vulnerable students and students with an EHCP plan who may not understand why social distancing is taking place, eg those with ASD	1	HT
<i>Pastoral and Welfare considerations</i>		Check that student medications are still in date and check with parents/carers for any changes	1	HT
<i>Pastoral and Welfare considerations</i>		Children to be told to arrive with thoroughly washed hands, and must wash hands and use the hand sanitisers that are placed at entrances and in classrooms		HT
<i>Pastoral and Welfare considerations</i>		Induction days for pupils and parents are planned	1	HT
<i>Policy Framework considerations</i>		Ensure there is a clear decision making process in case of the need for further closures, or partial closures, to address local infections	2	SBM
<i>Policy Framework considerations</i>		Going back into Lockdown – planning and preparation	3	CEO
<i>Policy Framework considerations</i>		Retain online meetings and ensure they are held regularly with governors	3	HT
<i>Policy Framework considerations</i>		Governing bodies are involved in key decisions on reopening	2	HT
<i>Transport considerations</i>		Reissue minibus usage guidance	3	SBM
<i>Communication/stakeholders considerations</i>		Share this RA with all stakeholders before opening	2	HT

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<i>Communication/stakeholders considerations</i>		Communicate to parents the likelihood of further lockdown and what support we can offer for ICT, laptops, dongles	2	HT
<i>Communication/stakeholders considerations</i>		Carry out enhances ICT audit - make sure each child has their own access to a PC	2	HT
<i>Communication/stakeholders considerations</i>		Organize virtual staff training. Consider socially distanced 10 minute playground check-in at start.	2	HT
<i>Communication/stakeholders considerations</i>		Reinstate uniform policy for children on day 1 and clarify ties	2	HT
<i>Communication/stakeholders considerations</i>		Issue guidance to parents on attendance and expectations that children should attend	2	HT
<i>Communication/stakeholders considerations</i>		Issue guidance to parents on transport to and from school including guidance on storing of bikes and scooters	2	HT
<i>Communication/stakeholders considerations</i>		Issue clear guidance letter to parents on what happens if their child has symptoms or the school has an outbreak	2	HT
<i>Communication/stakeholders considerations</i>		Communicate new briefing procedures to staff	2	HT
<i>Communication/stakeholders considerations</i>		Issue clear staff room guidance on social distancing and consider allocating workspaces if possible	2	HT
<i>Communication/stakeholders considerations</i>		Instruct teachers on standing at front where possible, no live marking	2	HT
<i>Communication/stakeholders considerations</i>		Instruct teachers in new routines to include staggering of the day to reduce transmission	2	HT
<i>Communication/stakeholders considerations</i>		Tell parents again about drop off and pick up bans and no loitering zones outside school	2	HT
<i>Communication/stakeholders considerations</i>		Strongly communicate to parents that they cannot drop in forgotten items and their child MUST be sent in with drink, lunch, equipment. Parents to label items and to discuss the importance of their children not forgetting their coats, bags, losing PE kit etc.	1	HT
<i>Communication/stakeholders considerations</i>		Mental Health and Wellbeing resources are in parent update letters and on website	3	HT
<i>Communication/stakeholders considerations</i>		Sinage around the building needs to be updated as per the guidance	2	HT
<i>Communication/stakeholders considerations</i>		COVID-19 section on the school website is updated.	2	HT
<i>Communication/stakeholders considerations</i>		Set out clear behaviour expectations on day one and new lockdown procedures - ensure children are prepared	3	HT
<i>Communication/stakeholders considerations</i>				
<i>Communication/stakeholders considerations</i>				
<i>Communication/stakeholders considerations</i>				
<i>Communication/stakeholders considerations</i>				
Overall Recommendation	Can school be opened with sufficient mitigation?	Red - no; green - yes		