

Monday 23rd November 2020

Dear Parent/Carer

Re: Year 11 Preliminary Examinations

Your child has started sitting their preliminary examinations from today. You will have received last week a letter from our Exams Officer, Mrs Merton with an accompanying exams timetable previously. This letter and the accompanying timetable is also available for you to refer to on our website here: <https://www.hackneynewschoolcst.org/news/information-letters>.

I would like to take this opportunity to remind you of some key points to ensure your child does their best in these preliminary examinations:

- Your child must attend school every day and on time to ensure they do not miss any of these important preliminary examinations. If your child is ill, please ensure you call the school on 0207 617 7181 Ext 3803 to report your child's absence before 8.20am.
- Please ensure that your child leaves home in good time, to arrive at school on time for no later than 8.20am.
- Parents/Carers may expect a phone call and/or a home visit if their child is not in school for their examination, without us having been informed of your child being absent from school.
- Downham hall will be open for Year 11 students for silent revision from 7.45am.
- Your child may want to arrive earlier to school as some subjects may be offering last minute morning revision sessions for students. These sessions, if offered, will be communicated to your child in lessons.
- Morning examinations will start at 08.45am and afternoon examinations at 13.30pm. If your child does not have an examination on either a morning or afternoon, they will attend their normal timetabled lessons as usual. Normal timetabled lessons will also continue for all Year 11 students during periods 3 and 4. As such your child should still bring their usual subject exercise books to school so they can continue their learning.

Please ensure that your child brings all necessary exam equipment with them in a **clear pencil case**. Essential equipment includes:

- black pens
- pencils and an eraser
- a ruler
- a protractor
- a compass
- a scientific calculator (the use of a calculator is allowed in a number of Mathematics and Science exams)

Finally, please ensure that you are encouraging your child to revise independently at home. Mrs Whelan has provided all Year 11 students with a revision pack consisting of flashcards, post-it notes and highlighters. Students should be spending time each evening revising for their preliminary exams, in addition to the usual Exam Skills sessions and any other additional interventions that will be provided.

Should you have any questions or queries regarding the preliminary examinations, please do not hesitate to contact your child's Head of Learning, Ms Douglas.

Thank you for your continued support with your child's education. Together we will ensure your child achieves the best possible outcomes in their final GCSE examinations in summer 2021.

Yours sincerely



Shahid Hussain
Deputy Headteacher